

**THE RHODE ISLAND CONVENTION CENTER AUTHORITY
MEETING OF THE
DUNKIN' DONUTS CENTER COMMITTEE**

October 23, 2007

A meeting of the Dunkin' Donuts Center Committee of the Rhode Island Convention Center Authority (hereinafter referred to as "Authority", the "CCA" or the "Board") was held on October 23, 2007, pursuant to notice, at the Rhode Island Convention Center Boardroom, One Sabin Street, Providence, Rhode Island.

Board members present were Dave Duffy, Jeff Hirsh, Dale Venturini and Marianne Corr.

Also in attendance, Jim McCarvill, Betty Sullivan and Kerrie Bennett, Convention Center Authority; Tim Muldoon, Deb Tuton and Nancy Beauchamp, SMG/RICC; Eric Ahlborg and Bud Coppola, ABM; Steve Duvel, Gilbane; Bruce Leach, Legal Counsel; Kate Moulding and James McAreavey, Local 217; Ben Gedan, Providence Journal and Eileen Smith, Recording Secretary.

Mr. Duffy called the meeting to order at 3:03 pm and announced that the next meeting would be held on November 27th at 3:00 p.m.

Noting that the minutes of the September meeting had been distributed, Mr. Duffy sought a motion to approve. Upon a motion duly made by Mr. Hirsh and seconded by Ms. Venturini it was

unanimously

VOTED: to approve the minutes of the September meeting.

Mr. Duffy asked Mr. Lepore to update the committee on operations at the Dunk. Mr. Lepore reported that full time employees are being brought back next week. He also reported that the staff is bringing back the equipment and the P. Bruins are moving equipment into their dressing room. Mr. Lepore said that the next thing would be moving Providence College in. Mr. Duffy asked how many employees would be back at work. Mr. Lepore said that eighteen full timers now and next week part timers will be called back as needed. Mr. Lepore also noted that next week there would be equipment in the concession stands with some new equipment being installed by Gilbane. Mr. Lepore reported that the sound system is being tested and the seats are being cleaned as we speak. Mr. Lepore emphasized that we have a lot of work ahead of us and that we are prepared to go to double shifts prior to opening on November 14th. Mr. Lepore noted that the Convention Center staff has also been working at the Dunk to prepare for the opening. Mr. Lepore noted that the on November 4th and 5th there will be staff training on fire exits and other safety issues and the staff will be receiving new uniforms. Mr. Duffy asked if these are permanent exits. Mr. Lepore responded that they are. Mr. Lepore stated that we have a lot of events right out of the box. He said that he expects larger than normal crowds at the first few hockey games to take a look at the building and that we will

be ready. Mr. Lepore stated that we should surpass what was budgeted for concerts this year. He said that the family show business continues to be strong. Mr. Lepore reported that there is an enormous buzz in the entertainment community about what we are doing here.

Ms. Beauchamp presented the financial report. She stated that she had prepared a rolling forecast that indicates that revenues will be under budget at year end. Ms. Beauchamp said that advertising revenues are down but will greatly improve when the doors re-open. Mr. Duffy noted that we expected advertising to be down because the building is closed. Mr. Duffy continued that the building will be in operation very soon.

Mr. Duffy asked Ms. Bennett and Mr. Duvel to update the Committee on the renovations. Mr. Duvel reported that Gilbane had turned over the P. Bruins locker room and the Friar's locker room will be ready next week. Mr. Duvel stated that the interview room will be ready on Friday and all restrooms will be operational. Mr. Duffy asked the number of restrooms. Mr. Duvel responded that there are seventeen plus two family restrooms compared to ten prior to renovations. Mr. Duvel stated that there will be some exterior items that will be worked on after the opening. He continued that the building is more ADA compliant. Mr. Duvel also noted that some signage may not be ready.

Mr. Duvel noted that permanent power to the building would be restored on October 29th.

Mr. Duffy asked Mr. Ahlborg to report on Owner's Rep view of the renovation progress. Mr. Ahlborg said that it is good to see that people are calm and confident that the building will be ready on time. He said that workers are on site long hours and seven days a week. Mr. Ahlborg stated that he continues to assist with coordination and testing. He said that he attends all meetings. Mr. Ahlborg stated that hydraulic oil was found in the old elevator. Mr. Duvel said that it is being removed. Ms. Bennett noted that she has been meeting with the Fire Marshall's office on a regular basis and all requirements are being met.

Ms. Bennett reported that there will be a luncheon on October 31st for all Rhode Island College and University Athletic Directors. She said that Mr. Duffy and Mr. Gavitt will host the event. Ms. Bennett asked that any Board members that would like to attend notify her prior to October 30th. Ms. Bennett noted that John Gibbons from the CVB has done a great job in the sports market and we are looking at the Athletic Directors as a great source of business.

Kate Moulding of Local 217 HERE asked to address the committee. Ms. Moulding stated that Local 217 is still in negotiations with Sports Service at the Dunkin' Donuts Center.

Mr. Duffy asked if there was any other business. Hearing none he sought a motion to adjourn. Upon a motion duly made by Ms.

Venturini and seconded by Mr. Hirsh it was unanimously

VOTED: to adjourn at 3:25 p.m.